



## Call for Applications 2019

The University of Miami Institute for Advanced Study of the Americas invites graduate students to apply for 2019 UMIA Field Research Grants. The UMIA Field Research Grants are intended to complement the Tinker Field Research Grants. The internationally-recognized Tinker Field Research Grants provide funding for graduate students in all disciplines to conduct research in Latin America and the Caribbean (defined by the Tinker Foundation as “the Spanish- and Portuguese-speaking countries of the Western Hemisphere and excluding Puerto Rico”). The UMIA Field Research Grants provide funding to graduate students working in or on other countries, regions, and populations not covered by the Tinker program. These include, but are not limited to: Haiti, Puerto Rico, the Anglophone and Francophone Caribbean, and Latin American and Caribbean-origin populations in the United States and Canada. We feel that it is fundamental to the mission of UMIA to support research on the greater Caribbean region and the connections among all societies in the Americas.

### Eligibility

Students may apply to the Tinker Field Research Grants or the UMIA Field Research Grants, but not both.

Graduate students at any level from all University of Miami Schools, Colleges, and Departments are welcome to apply, including, but not limited to, those in the social sciences, humanities, STEM disciplines, communication, law, music, education, and architecture. Non-US citizens are eligible to apply. Awards will be made to graduate students pursuing degrees at the master’s, doctoral, and other levels. The goal is to support varied types of introductory and pre-dissertation field research. Doctoral students are welcome to apply, but this grant is not intended for students close to finishing their degrees.

Awards will not exceed \$2,000 per student. The research trip must be completed and reimbursement processed by October 1st, 2019.

### Application Submission

Students will submit a full application electronically no later than **March 8th, 2019**. The application will consist of the following items:

- MIA Field Research Grants Application Form.
- Statement describing the research travel and project to be undertaken and how it relates to degree program (Max. 5 pages long, 12 pt. font, double spaced)
- Proposed itinerary and itemized budget
- Current University of Miami graduate transcript (which may be unofficial)
- CV
- Letter of recommendation from advisor (under separate cover)

Please send your full electronic application package in one single .pdf file to [mia@miami.edu](mailto:mia@miami.edu) with the following reference line “UMIA FRG Application.” Please have your advisor separately submit a letter to [mia@miami.edu](mailto:mia@miami.edu) with the reference line “UMIA FRG Recommendation.”

For useful guidelines on writing proposals for research funding, we suggest Adam Pzeworski and Frank Salomon, *On The Art of Writing Proposals* (Social Science Research Council, 1995 rev., 1988).

### **Selection Process**

UMIA will convene an interdisciplinary committee of faculty with expertise in Latin American, Caribbean, and Latino/a Studies from across UM. The committee will select the awardees and determine any adjustments or changes to the proposed budget.

UMIA will notify applicants of the committee's decision by mid-April. Awardees will be required to attend an orientation meeting before conducting their research to review the program requirements, UM policies and program rules for spending research funds, and guidelines for reimbursement.

### **Reporting Requirements**

A narrative and financial report of the research trip must be submitted to MIA prior to student reimbursement and within two weeks of concluding the research trip. The narrative report of three pages will include a description of the activities undertaken, research results, and an explanation of the next stages of the research project. A one-page financial report will present a complete account of expended funds.

Upon their return, awardees will be expected to submit an abstract for participation in the Annual South Florida Latin American and Caribbean Studies Graduate Student Conference. In addition to presenting their findings at this conference, students will present their research results to students and faculty members at a session organized by MIA during the academic year following their fieldwork. Awardees will be requested to submit to MIA any papers or other materials developed as a result of the award. These materials or a portion of them may be featured on the MIA website.

---

### **Guidelines for Disbursement**

Grant recipients will receive a disbursement of their award through the Office of Financial Assistance & Employment. Travel expenses must comply with the university policy for Travel & Business Expense Reimbursements. Recipients must also comply with UM's requirements for International travel, <https://business-services.miami.edu/departments/travel-management/international-travel/index.html> and obtain any necessary approvals required prior to travel. UMIA staff will assist and submit on your behalf your reimbursement package for approval. Original receipts will be required.

## 2019 UMIA Field Research Grant Application Form

---

Name: \_\_\_\_\_ C-Number: \_\_\_\_\_

Graduate degree sought: \_\_\_\_\_ Year in program: \_\_\_\_\_

UM School and Department: \_\_\_\_\_

Title of research project: \_\_\_\_\_

Keywords describing research: \_\_\_\_\_

Travel destination(s): \_\_\_\_\_

Language competence for proposed research: \_\_\_\_\_

Amount and source of other funding during the grant period: \_\_\_\_\_

Email address: \_\_\_\_\_

Campus address: \_\_\_\_\_

Advisor's email and campus address: \_\_\_\_\_

Summarize your previous fieldwork experience including destination, purpose and dates of travel:

Please include the following materials with this application form:

- Statement describing the research project to be undertaken, its significance, the research steps or methodology of the project including why you must travel to the site, and how the project relates to your degree program (Max. 5 pages long, 12 pt. font, double spaced)
- Proposed itinerary, itemized budget and budget justification
- Current University of Miami graduate transcript
- CV
- Letter of recommendation from advisor

**Applications are due by March 8, 2019.**

Please send your full electronic application package to [mia@miami.edu](mailto:mia@miami.edu) in **one single** pdf file.

I certify that the information provided by me on this form is complete and accurate to the best of my knowledge. I understand that any misrepresentations may be cause for cancellation of my award,

---

Signature

---

Date